

JOB DESCRIPTION



National Committee Member

Background

The role of a committee member is to ensure that their districts / regions views are heard and listened to by the committee. They are involved in setting the strategy of the committee and determining the priorities on which the committee will focus its work.

As a membership organisation the services / support / events we offer are determined by our members and committees have a key role in developing these.

A Committee member serves for a term of one-year and is elected by the committee annually in April.

Overall Purpose of the Role

1. To gather the views of members in your region and represent the region at committee meetings
2. To consider and evaluate issues using your knowledge and the information presented to you in order to identify solutions that are the best interest of the Scottish Association of Young Farmers, its members and stakeholders.
3. To communicate with the committee, fellow committee members, regional / district committees you may be representing and SAYFC members.
4. To be a point of contact for local members.

Responsibilities

The main responsibilities of the position are to:

1. Gather views and discuss issues pertinent to your region.
2. Attend committee meetings and ensure that you regions views are heard and listened to by all the members of the committee.
3. To hold the committee chair and staff to account for the actions that they take to deliver the actions agreed by the committee.
4. To fulfil any posts to the best of your ability allocated to you by your committee.
5. Keep your committee chair and staff member informed on the issues affecting members in your region.
6. To promptly respond to information requests from the Chair or staff member
7. To volunteer to support to help deliver projects / events
8. As a member of a National Committee you are a representative of SAYFC and a role model to other members, and should therefore behave appropriately both at SAYFC events and within your social media presence.